

**Penn Township
Regular Meeting
July 11, 2022**

Oli called the meeting to order at 6:30 p.m. Fitzsimons was absent.

Leach presented the minutes from the prior meeting, as prepared by Fitzsimons. Leach moved to approve the minutes. Sparks seconded and motion passed.

The Treasurer's report was presented by Rutherford. Sparks moved to approve the report. Leach seconded and motion passed.

The Board remembered Tom Jones.

Ron McAdam presented information regarding the Cass District Library millage request.

Judge Carol Bealor, was present to introduce herself. She is seeking re-election.

Clint Roach presented information regarding the 911 millage renewal request.

Joyce Locke, candidate for County Commissioner, was present to introduce herself.

Anne File reported on the old courthouse renovations.

John Ritzler presented information on the Cass Schools millage request.

Utility hearing information is available.

Various legislative updates and communication were discussed.

The Fire Department report was provided by Bogue. Oli and Jim toured the Howard Fire Station.

McGrew provided a CAUA report.

McGrew provided an assessing report.

Leach provided a zoning report. Mr. Sampson has made progress cleaning up his property. We will continue to monitor the situation.

The bills were presented for payment. Check numbers 22347-22423 for a total of \$179,737.28 will be disbursed. Sparks moved to approve the bills for payment. Leach seconded and motion passed by unanimous roll call vote.

The meeting was adjourned at 7:40 p.m.

Respectfully Submitted,



Lisa J. Fitzsimons
Penn Township Clerk

Penn Township Payroll Journal For the Period From Jul 1, 2022 to Jul 31, 2022

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date Employee	GL Acct ID	Reference	Debit Amt	Credit Amt
7/11/22 JAMES E. BOGUE	320100	22387	1,866.67	
	100507			27.07
	350500			93.33
	100507			27.07
	350300			27.07
	100005			1,746.27
7/11/22 LISA J. FITZSIMONS	360100	22388	1,866.67	
	100507			200.00
	100507			27.07
	350500			93.33
	100507			27.07
	350300			27.07
7/11/22 ROGER W. LEACH	350100	22389	323.08	
	410100			224.00
	100507			7.93
	350500			27.35
	100507			7.93
	350300			7.93
7/11/22 PAUL O. RUTHERFORD	370100	22390	1,866.67	
	100507			27.07
	350500			93.33
	100507			27.07
	350300			27.07
	100005			1,746.27
7/11/22 LEE H. SPARKS	350100	22391	323.08	
	100507			4.68
	350500			16.15
	100507			4.68
	350300			4.68
	100005			302.25
7/11/22 OLI OLAFSSON	380100	22392	1,866.67	
	100507			27.07
	350500			93.33
	100507			27.07
	350300			27.07
	100005			1,746.27
7/11/22 KAREN YOUNG	310000	22393	166.67	
	100507			2.42
	350500			8.33
	100507			2.42
	350300			2.42
	100005			155.92
			8,626.82	8,626.82

**Penn Township
Purchase Journal
For the Period From Jul 1, 2022 to Jul 31, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
7/11/22	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	062122	MECH PLUMB INSPECT DOBBERTEEN INSPECTIONS, INC.	1,259.70	1,259.70
7/11/22	100507 FICA AND MEDICARE P 100505 ACCOUNTS PAYABLE	0722	2ND QTR 941 UNITED STATES TREASURY	1,639.81	1,639.81
7/11/22	320200 FIRE DEPT TRAVEL 100505 ACCOUNTS PAYABLE	0722	TRAVEL JAMES BOGUE	125.00	125.00
7/11/22	322300 FIRE MISC 100505 ACCOUNTS PAYABLE	0722	ASSOC MTG SUPP KEITH CARTER	282.47	282.47
7/11/22	360500 CLERK SUPPLIES/POS 360900 CLERK- ELECTIONS 311200 HALL BLDG. MAINT 311200 HALL BLDG. MAINT 360900 CLERK- ELECTIONS 100505 ACCOUNTS PAYABLE	0722	INTERNET ELECTION POSTAGE HALL SUPP HALL SUPP ELECTION SUPP LISA FITZSIMONS	95.40 390.00 19.07 23.31 32.84	560.62
7/11/22	350500 BOARD PENSION 100505 ACCOUNTS PAYABLE	0722	PENSION CHARGE JOHN HANCOCK	265.00	265.00
7/11/22	352100 BOARD MEMBERSHIPS 100505 ACCOUNTS PAYABLE	0722	MTA DUES MICHIGAN TOWNSHIP ASSOCIA	4,197.80	4,197.80
7/11/22	370300 TREASURER-SUPPLIE 100505 ACCOUNTS PAYABLE	0722	INTERNET PAUL RUTHERFORD	95.40	95.40
7/11/22	322300 FIRE MISC 320500 FIRE-OFFICE SUPPLIE 322100 FIRE EQUIPMENT MAI 100505 ACCOUNTS PAYABLE	0722	ASSOC MTG/HOWARD TOUR BINDERS CONES PENN TOWNSHIP FIRE DEPART	222.91 24.27 256.59	503.77
7/11/22	320500 FIRE-OFFICE SUPPLIE 100505 ACCOUNTS PAYABLE	0722	FIRE P.O. BOX US POSTMASTER	62.00	62.00
7/11/22	322300	0722	FIRE SUPP	36.96	

**Penn Township
Purchase Journal
For the Period From Jul 1, 2022 to Jul 31, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	FIRE MISC 322300		FIRE SUPP	95.95	
	FIRE MISC 322100		FIRE SUPP	49.38	
	FIRE EQUIPMENT MAI 322500		FIRE CUTTER	599.80	
	FIRE CAPITAL OUTLAY 100505		WB HAYDEN AND SONS		782.09
	ACCOUNTS PAYABLE				
7/11/22	320600 FIRE TRAINING 100505	0722	TRAINING	100.00	
	ACCOUNTS PAYABLE		JASON HAYDEN		100.00
7/11/22	340100 BLDG INSPECT WAGE 100505	0722	ELECT INSPECT	880.60	
	ACCOUNTS PAYABLE		RON BELLAIRE		880.60
7/11/22	310500 HALL TELEPHONE 100505	0722	TELEPHONE	334.06	
	ACCOUNTS PAYABLE		VERIZON WIRELESS		334.06
7/11/22	380300 SUPERVISOR- ASSESS 100505	0722	assessing	2,600.00	
	ACCOUNTS PAYABLE		MCGREW ASSESSING SERVICES LLC		2,600.00
7/11/22	310500 HALL TELEPHONE 100505	0722	PHONE	60.00	
	ACCOUNTS PAYABLE		OLI OLAFSSON		60.00
7/11/22	340100 BLDG INSPECT WAGE 100505	0722	BLDG PERMITS	467.50	
	ACCOUNTS PAYABLE		ADAM DAHLGREN		467.50
7/11/22	320500 FIRE-OFFICE SUPPLIE 322300	0722A	FIRE OFFICE	534.96	
	FIRE MISC 100505		FIRE ASSOC MTG SUPP	45.44	
	ACCOUNTS PAYABLE		JAMES BOGUE		580.40
7/11/22	3225 100505	109197	RESCUE BASE MOUNTS	422.70	
	ACCOUNTS PAYABLE		APOLLO FIRE EQUIPMENT		422.70
7/11/22	3225 100505	109309	EXTRACTION TOOL	13,179.25	
	ACCOUNTS PAYABLE		APOLLO FIRE EQUIPMENT		13,179.25
7/11/22	322500 FIRE CAPITAL OUTLAY 100505	11743	COURT SITE PREP	32,800.00	
	ACCOUNTS PAYABLE		CRIPPS EXCAVATING, INC.		32,800.00
7/11/22	351100	12156	LITTLE FISH WEED	342.72	

**Penn Township
Purchase Journal
For the Period From Jul 1, 2022 to Jul 31, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	BOARD- Weed Control 100505 ACCOUNTS PAYABLE		CLARKE		342.72
7/11/22	322500 FIRE CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	161254	GATE VALVE FIRE SAFETY USA	640.00	 640.00
7/11/22	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	17108	QUARTERLY ALARM HAAS SYSTEMS	96.00	 96.00
7/11/22	3225 100505 ACCOUNTS PAYABLE	17469314	WRENCH SET WS DARLEY & CO	298.84	 298.84
7/11/22	351100 BOARD- Weed Control 100505 ACCOUNTS PAYABLE	188031	DONNELL ADMIN PROGRESSIVE A&E	1,750.00	 1,750.00
7/11/22	322500 FIRE CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	30155	GLOVES DINGES FIRE COMPANY	731.79	 731.79
7/11/22	322500 FIRE CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	30156	VEST DINGES FIRE COMPANY	148.15	 148.15
7/11/22	351300 BOARD INSURANCE/B 100505 ACCOUNTS PAYABLE	45905	BOARD POLICIES BEREBDS HENDRICKS STUIT	630.00	 630.00
7/11/22	351100 BOARD- Weed Control 100505 ACCOUNTS PAYABLE	7000336	DONNELL WEED TREAT PLM LAKE AND LAND MGMT CORP	4,582.50	 4,582.50
7/11/22	311300 HALL CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	765	BAL ON COURTS SPORT COURT CONSTRUCTION	92,902.50	 92,902.50
7/11/22	320700 FIRE-OPERATING (GAS 100505 ACCOUNTS PAYABLE	9351	FIRE GAS SERVICE OIL CO.	194.40	 194.40
7/11/22	380900 SUPERVISOR TAX ROL 100505 ACCOUNTS PAYABLE	EQ 22-10	PPT ADMIN FEES/GIS FEE CASS COUNTY	8,422.48	 8,422.48
7/11/22	380900 SUPERVISOR TAX ROL 100505 ACCOUNTS PAYABLE	TREAS 2022-01	SUMMER 21 TAXES CASS COUNTY	44.68	 44.68

**Penn Township
Purchase Journal
For the Period From Jul 1, 2022 to Jul 31, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
				<u>171,982.23</u>	<u>171,982.23</u>

**Penn Township
Election Commission
July 11, 2022**

Oli called the meeting to order at 6:15 p.m. Rutherford and Oli were present. Fitzsimons was absent.

Oli moved to appoint the following Election Inspectors for the August 2, 2022 Primary Election:

Rose Green (D)- Chair
Jackie McIntyre (D)
Patricia Mitchell (D)
Jeanne Garber (R)
Rebekah Brown (R)
Charlene Hiemstra (R)

Rutherford seconded and motion passed.

Oli moved to appoint the following individuals as the Receiving Board for the August 2, 2022 Primary Election:

Rebekah Brown (R)
Patricia Mitchell (D)

Rutherford seconded and motion passed.

Oli moved to appoint the following individuals to perform the Public Accuracy Test on July 27th at 10:00 am for the August 2, 2022 Primary Election:

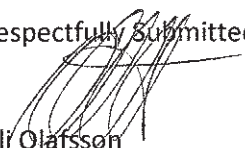
Lisa Fitzsimons – Clerk (R)
Patricia Mitchell- Deputy Clerk (D)
Paul Rutherford- Election Commission Member (R)

Rutherford seconded and motion passed.

Oli moved to authorize Clerk Fitzsimons to make any necessary changes or substitutions to the above appointments prior to the August 2, 2022 Primary Election. Rutherford seconded and motion passed.

The meeting was adjourned at 6:20 p.m.

Respectfully Submitted,


Oli Olafsson
Penn Township Supervisor
Penn Township Election Commission Member

**JULY 11, 2022
PENN TOWNSHIP
GENERAL ACCOUNT**

General Checking Account balance: June 1, 2022	\$ 810,063.52
Total disbursements for June, 2022	244,808.80
Total revenues for June, 2022	123,487.85

Receipt #	Date	Received from	Amount
4979	6/01	Local Community Stabilization (Metro Funds)	5,488.47
4980	6/01	Local Community Stabilization Authority (LSCA Act Distribution)	3,808.03
4981	6/01	Michigan Participating Plan (Dividend)	732.18
4982	6/01	Angie Spencer (Grave Opening)	200.00
4983	6/08	BPMD Reality LLC (Municipal Fees Marihuana)	35,500.00
4984	6/13	Karen Young (One Hall Rental)	50.00
4985	6/13	Adam Dahlgren (Building Permits)	4,212.00
4989	6/13	Ron Bellaire (Electrical Permits)	3,133.00
4986	6/13	Doberteen Inspections (Mechanical & Plumbing Permits)	3,695.00
4987	6/13	Wellhead Provisions LLC (Two Adult Licenses Marihuana)	10,000.00
4988	6/13	Enbridge (Fire Grant)	7,500.00
4990	6/30	Common Citizen (Municipal Fees Marihuana)	49,000.00

June 30, 2022 Checking Balance GW Jones(V# 4991Interest \$169.17)

Balance General Fund	\$ 688,742.57
-----------------------------	----------------------

Debt Retirement Accounts plus(\$ 59.50 Membership each Account)

Vandalia Sewer	\$ 49,559.68
Vandalia Water	\$ 75,555.16
Penn Water	\$ 422,280.71

Paul Rutherford


Penn Township Treasurer