

**Penn Township
Regular Meeting
February 13, 2023**

Rutherford called the meeting to order at 6:30 p.m. Oli and Fitzsimons were absent.

Leach presented the minutes from the prior meeting, as prepared by Fitzsimons. Leach moved to approve the minutes. Sparks seconded and motion passed.

The Treasurer's report was presented by Leach, as prepared by Rutherford. Leach moved to approve the report. Sparks seconded and motion passed.

Members of the community were present to discuss various issues related to the outdoor marijuana grows.

Diamond Lake residents were present to discuss the assessment of boat slips near the Place Development.

Rutherford moved to approve paying the Village of Vandalia \$5,000.00 for their share of the Fox Street marijuana permits. Leach seconded and motion was approved by unanimous roll call vote.

The website is live.

Various legislative updates and communication were discussed.

The Fire Department report was provided by Bogue.

No CAUA report was available.

No County Commissioner report was available.

Pompey provided an ambulance report.

Rich McGrew provided an assessing report.

Leach provided a zoning report.

The bills were presented for payment. Check numbers 22665-22693 (22665 voided) for a total of \$78,518.20 will be disbursed. Leach moved to approve the bills for payment. Sparks seconded and motion passed by unanimous roll call vote (Oli and Fitzsimons absent).

The meeting was adjourned at 7:20 p.m.

Respectfully Submitted,



Lisa J. Fitzsimons
Penn Township Clerk

**Penn Township
Purchase Journal**
For the Period From Jan 10, 2023 to Feb 28, 2023

*All
- Bills paid
2/13/23*

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/18/23	320900 FIRE COMMUNICATION 310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	0223	FIRE ACCOUNT 7384800	305.00	
			HALL ACCOUNT 7285100	240.00	
			MIDWEST ENERGY COOP		545.00
1/18/23	320200 FIRE DEPT TRAVEL 100505 ACCOUNTS PAYABLE	0223	TRAVEL	125.00	
			JAMES BOGUE		125.00
1/18/23	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	0223	INTERNET	95.40	
			LISA FITZSIMONS		95.40
1/18/23	350500 BOARD PENSION 100505 ACCOUNTS PAYABLE	0223	PENSION FEES	262.50	
			JOHN HANCOCK		262.50
1/18/23	370300 TREASURER-SUPPLIE 100505 ACCOUNTS PAYABLE	0223	INTERNET	95.40	
			PAUL RUTHERFORD		95.40
1/18/23	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	12523	MECHANICAL	1,449.25	
			DOBBERTEEN INSPECTIONS, INC.		1,449.25
1/18/23	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	12523E	ELECTRICAL	267.75	
			DOBBERTEEN INSPECTIONS, INC.		267.75
1/18/23	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	150577347	PEST CONTROL	45.00	
			ROSE PEST SOLUTIONS		45.00
1/18/23	351100 BOARD- Weed Control 100505 ACCOUNTS PAYABLE	190802	DONNELL WEED ADMIN	1,750.00	
			PROGRESSIVE A&E		1,750.00
1/18/23	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	202201412	WEBSITE	2,275.00	
			KERRY COLLINS		2,275.00
1/18/23	322500 FIRE CAPITAL OUTLAY 320500 FIRE-OFFICE SUPPLIE 322300 FIRE MISC 100505 ACCOUNTS PAYABLE	223	TARPS	168.00	
			LAMINATION	62.51	
			DRONE REG	5.00	
			PENN TOWNSHIP FIRE DEPART		235.51
1/18/23	200900 MISCELLANEOUS INC	223	VILLAGE PORTION OF MJ FEES	5,000.00	

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	100505 ACCOUNTS PAYABLE		VILLAGE OF VANDALIA		5,000.00
1/18/23	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	223	PHONE VERIZON WIRELESS	334.97	334.97
1/18/23	310100 HALL MISC. SERVICES 100505 ACCOUNTS PAYABLE	223	SEC BERGEN R/C HELICOPTERS	60.00	60.00
1/18/23	380300 SUPERVISOR- ASSESS 100505 ACCOUNTS PAYABLE	223	ASSESSING MCGREW ASSESSING SERVICES LLC	2,600.00	2,600.00
1/18/23	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	223	phone OLAFUR OLAFSSON	60.00	60.00
1/18/23	322500 FIRE CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	223	FIRE TRUCK PAYMENT SANTANDER BANK N.A.	50,000.00	50,000.00
1/18/23	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	223A	FAX LINE LISA FITZSIMONS	66.00	66.00
1/18/23	380700 SUPERVISOR SUPP/P 100505 ACCOUNTS PAYABLE	253966	ASSESSOR POSTAGE MARANA GROUP	1,400.40	1,400.40
1/18/23	320900 FIRE COMMUNICATION 100505 ACCOUNTS PAYABLE	28204	PAGERS SMR COMMUNICATIONS, INC.	2,432.50	2,432.50
1/18/23	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	4144194681	MAT SERVICE CINTAS	55.47	55.47
1/18/23	322100 FIRE EQUIPMENT MAI 100505 ACCOUNTS PAYABLE	53473	FIRE INSPECT JJS TECHNICAL SERVICES	608.00	608.00
1/18/23	351100 BOARD- Weed Control 100505 ACCOUNTS PAYABLE	7000519	DONNELL PERMIT PLM LAKE AND LAND MGMT CORP	800.00	800.00
				70,563.15	70,563.15

**Penn Township
Payroll Journal
For the Period From Feb 1, 2023 to Feb 28, 2023**

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Employee	GL Acct ID	Reference	Debit Amt	Credit Amt
2/13/23	JAMES E. BOGUE	320100	22666	1,866.67	
		100507			27.07
		350500			93.33
		100507			27.07
		350300		27.07	
		100005			1,746.27
2/13/23	LISA J. FITZSIMONS	360100	22667	1,866.67	
		100507			27.07
		350500			93.33
		100507			27.07
		350300		27.07	
		100005			1,746.27
2/13/23	ROGER W. LEACH	350100	22668	323.08	
		410100		224.00	
		100507			7.93
		350500			27.35
		100507			7.93
		350300		7.93	
		100005			511.80
2/13/23	PAUL O. RUTHERFORD	370100	22669	1,866.67	
		100507			27.07
		350500			93.33
		100507			27.07
		350300		27.07	
		100005			1,746.27
2/13/23	LEE H. SPARKS	350100	22670	323.08	
		100507			4.68
		350500			16.15
		100507			4.68
		350300		4.68	
		100005			302.25
2/13/23	OLAFUR OLAFSSON	380100	22671	1,866.67	
		100507			27.07
		350500			93.33
		100507			27.07
		350300		27.07	
		100005			1,746.27
2/13/23	KAREN YOUNG	310000	22672	166.67	
		100507			2.42
		350500			8.33
		100507			2.42
		350300		2.42	
		100005			155.92
				8,626.82	8,626.82

February 13, 2023
PENN TOWNSHIP
GENERAL ACCOUNT

Checking Account Balance: January 1, 2023	\$ 636,639.82
Total disbursements for January, 2023	67,007.46
Total revenues for January, 2023	171,868.82

<u>Receipt #</u>	<u>Date</u>	<u>Received from</u>	<u>Amount</u>
5046	1/01	State of Michigan (Revenue Sharing Sales Tax)	27,180.00
5047	1/03	Penn Township Tax Acct. (1 st Settlement w-22 Tax)	62,059.37
5048	1/08	Karen Young (One Hall Rental)	50.00
5049	1/08	Adam Dahlgren (Building Permits)	1,011.00
5050	1/08	Dobberteen Inspections (Electrical, Plumbing and Mechanical Permits)	2,051.00
5051	1/14	Cass County (Swampland Tax)	15.75
5052	1/23	Penn Township Tax Acct. (2 nd Settlement W-22)	75,941.92
5053	1/23	Cass County (Homestead Denials)	1,564.12

January 31, 2023 Checking GWJones (Interest V#5054 \$1,995.66) \$ 741,501.18

Debt Retirement Accounts (\$58.75 Membership each account)

Vandalia Sewer	\$ 34,642.46
Vandalia Water	\$ 76,209.53
Penn Water	\$ 315,394.47

Paul Rutherford

Penn Township Treasurer