

Penn Township
Regular Meeting
September 11, 2023

Supervisor Olafsson called the meeting to order at 6:38pm.

Prayer was given by Trustee Sparks.

Pledge of Allegiance was given.

Trustee Leach presented the minutes from the August meeting, as prepared by Clerk Greathouse. Trustee Sparks moved to approve the minutes. Supervisor Olafsson seconded and motion approved.

The Treasures Report was presented Treasure Rutherford, as prepared by Rutherford. Trustee Leach moved to approve the report. Trustee Sparks seconded, roll call was done: unanimous yes, motion approved.

Supervisors New

Board took time to remember 9/11 and longtime resident Patricia Hayden.

Commission Joyce Locke provided an update on the grant for the courthouse renovations.

Ambulance Report- provided by Jason Pompey

New Business

Diamond Lake Yacht Club Association requested approval for the application for a limited Resort License MCL 436.1531(2) "Original 550 Resort". Trustee Leach moved to approve the application of the limited resort license. Treasure Rutherford seconded, unanimous yes, motion approved.

Supervisor Olafsson mentioned the denial of the petition to hold an election regarding the marijuana ordinance. The letter of denial from the attorney was posted on the wall for viewing.

Website adobe email service proposal – Tabled

The Penn Board scheduled a public hearing on October 9th at 7pm, regarding the delinquent utility.

Security Camera proposal- Treasure Rutherford and Fire Chief Bogue working bids from Haas.

Supervisor Olafsson is going to get in contact with Cass County Road Commission to get on the status of the road survey request for Donnell Lake St.

Correction of the Fire Department Millage- Supervisor Olafsson proposed a resolution to increase the Fire Department milage to .99 to recapture the difference due to previous assessor mistake. Trustee Leach moved to approve a new milage assessment of .99 for the Fire Department, due to a clerical error. Subject to legal approval. Treasure Rutherford seconded. Unanimous yes, motion approved.

Fire Department Report- provided by Chief James Bogue

Clerk Report – none

CAUA Report – was provided by Leach, prepared by Diana McGrew.

Assessor Report – was provided by Assessor Don Jolley.

Zoning Report- was provided by Leach.

Board Comments- Trustee Sparks has concerns of washout on the roads due to rain.

Supervisor Olafsson provided an update on Colony Bay contract.

Public Comments-

Resident 1- Peggy Biesboer provided the board with a handout “Basic Robert Rules of Order”. She stated that the petition is not a referendum.

Resident 2- Asked for clarification of ambulance situation. And asked for clarification on out of 3million dollars, what amount is for equipment verse building.

Resident 3- Asked if a case study would be conducted to show what would be appropriate to budget for a new fire station. Resident 3 also voiced concerns of music at the marijuana fields and if this violates Penn Township noise ordinance.

Resident 4- Asked the assessor if the marijuana fields will influence property values. Resident also asked for clarification of the denial of the petition.

Resident 5- Mike Biesboer addressed concerns of the petition denial and the board not allowing residents the right to vote. Resident stated that the petition was prepared and reviewed by attorneys to make sure the petition met the laws of petition submission. FOPT are seeking legal action against Penn Township.

Resident 6- Mr. Bucher voiced concerns of Penn Township board member conduct.

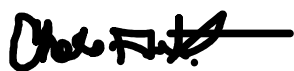
The Bills were presented for payment. Checks 22938-22971 for a total of \$124,648.42 will be disbursed. Olafsson moved to approve the bills for payment. Leach seconded and motion passed by unanimous roll call vote.

The meeting was adjourned at 8:25pm

Respectfully submitted,

Chelsa Greathouse

Penn Township Clerk



**Penn Township
Purchase Journal**

For the Period From Sep 1, 2023 to Sep 30, 2023

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
9/6/23	200800 LICENSES AND PERMI 100505 ACCOUNTS PAYABLE	0923	REPAY OF PERMIT FEE BENDER ELECTRIC	166.00	166.00
9/6/23	320200 FIRE DEPT TRAVEL 100505 ACCOUNTS PAYABLE	0923	TRAVEL JAMES BOGUE	125.00	125.00
9/6/23	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	0923	INTERNET LISA FITZSIMONS	95.40	95.40
9/6/23	350500 BOARD PENSION 100505 ACCOUNTS PAYABLE	0923	3RD QTR PENSION JOHN HANCOCK	7,295.20	7,295.20
9/6/23	310700 HALL ELECT/STREET L 100505 ACCOUNTS PAYABLE	0923	HALL AEP	300.00	300.00
9/6/23	370300 TREASURER-SUPPLIE 100505 ACCOUNTS PAYABLE	0923	INTERNET PAUL RUTHERFORD	95.40	95.40
9/6/23	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	0923	PHONE VERIZON WIRELESS	333.30	333.30
9/6/23	340100 BLDG INSPECT WAGE 340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	0923	BLDG PERMITS OFFICE ADAM DAHLGREN	6,686.10 175.00	6,861.10
9/6/23	380300 SUPERVISOR- ASSESS 100505 ACCOUNTS PAYABLE	0923	ASSESSING ASSESSING SOLUTIONS	3,250.00	3,250.00
9/6/23	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	0923	PHONE CHELSA GREATHOUSE	60.00	60.00
9/6/23	311200 HALL BLDG. MAINT 100505 ACCOUNTS PAYABLE	0923A	WEED KILLER LISA FITZSIMONS	10.60	10.60
9/6/23	311300 HALL CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	0923B	GAZEBO LISA FITZSIMONS	2,755.99	2,755.99
9/6/23	351300 BOARD INSURANCE/B 100505	1000871709	WC INS ACCIDENT FUND INS COMPANY OF AMERICA	6,557.00	6,557.00

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	ACCOUNTS PAYABLE		COMPANY OF AMERICA		
9/6/23	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	1021	ELECT INSPECT	799.00	
			NEXT STEP INSPECTIONS LLC		799.00
9/6/23	311300 HALL CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	147	CONCRETE	10,880.00	
			QUALITY MASONRY		10,880.00
9/6/23	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	150595043	PEST CONTROL	58.00	
			ROSE PEST SOLUTIONS		58.00
9/6/23	410500 ZONING-PRINT/PUBLIS 100505 ACCOUNTS PAYABLE	1691514	ZONING PUB	35.00	
			LEADER PUBLICATIONS		35.00
9/6/23	390500 PLAN COMM- PRINT/P 100505 ACCOUNTS PAYABLE	1695422	PLANNING PUB	35.00	
			LEADER PUBLICATIONS		35.00
9/6/23	311300 HALL CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	19648	LIGHTS	29,000.00	
			BENDER ELECTRIC		29,000.00
9/6/23	321900 FIRE BLDG MAINT/REP 400100 CEMETERY CONTRAC 100505 ACCOUNTS PAYABLE	20230185	MOWING	224.40	
			MOWING	1,548.80	
			KLIPPERS LAWN CARE SERVIC		1,773.20
9/6/23	311200 HALL BLDG. MAINT 100505 ACCOUNTS PAYABLE	23-104347	PORTABLE TOILET	116.00	
			VRT ENTERPRISES, INC.		116.00
9/6/23	322100 FIRE EQUIPMENT MAI 322100 FIRE EQUIPMENT MAI 311200 HALL BLDG. MAINT 100505 ACCOUNTS PAYABLE	234893	FIRE SUPP	114.95	
			FIRE SUPP	24.99	
			HALL SUPP	13.48	
			WB HAYDEN AND SONS		153.42
9/6/23	320900 FIRE COMMUNICATION 100505 ACCOUNTS PAYABLE	28385	BATTERIES	1,218.00	
			SMR COMMUNICATIONS, INC.		1,218.00
9/6/23	311500 HALL MISC. 100505 ACCOUNTS PAYABLE	4887	VENDING MACHINE PRODUCT	154.08	
			THE SNACK BOX, INC.		154.08
9/6/23	321300 FIRE INSURANCE/BON	49574	FIRE INS	17,589.00	

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	351300 BOARD INSURANCE/B 100505 ACCOUNTS PAYABLE		HALL INS BERENDS HENDRICKS STUIT	2,603.00	20,192.00
9/6/23	322500 FIRE CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	704338	TRANSFORCE HT DIVISION TIRE AND BATTERY	1,440.00	1,440.00
9/6/23	352300 BOARD - ROAD COMMI 100505 ACCOUNTS PAYABLE	804539	ALLEGHENY CASS ROAD COMMISSION	3,917.17	3,917.17
9/6/23	352500 BOARD- CPA FEES 100505 ACCOUNTS PAYABLE	825300/301	AUDIT REHMANN ROBSON	17,000.00	17,000.00
9/6/23	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	923	PHONE OLAFUR OLAFSSON	60.00	60.00
9/6/23	380300 SUPERVISOR- ASSESS 100505 ACCOUNTS PAYABLE	EQUAL DA 23-10	ASSESSORE FEE CASS COUNTY	200.00	200.00
				114,935.86	114,935.86
				114,935.86	114,935.86

Penn Township Payroll Journal For the Period From Sep 1, 2023 to Sep 30, 2023

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date Employee	GL Acct ID	Reference	Debit Amt	Credit Amt
9/6/23 JAMES E. BOGUE	320100 100507 350500 100507 350300 100005	22938	1,980.00	28.71 99.00 28.71 28.71 1,852.29
9/6/23 LISA J. FITZSIMONS	360100 100507 350500 100507 350300 100005	22939	1,480.00	21.46 74.00 21.46 1,384.54
9/6/23 ROGER W. LEACH	350100 410100 100507 350500 100507 350300 100005	22940	323.08 237.50	8.13 28.03 8.13 524.42
9/6/23 PAUL O. RUTHERFORD	370100 100507 350500 100507 350300 100005	22941	1,980.00	28.71 99.00 28.71 1,852.29
9/6/23 LEE H. SPARKS	350100 100507 350500 100507 350300 100005	22942	323.08	4.68 16.15 4.68 302.25
9/6/23 CHELSA GREATHOUSE	360100 380100 100507 100507 350500 100507 350300 100005	22943	1,080.00 855.00	68.41 28.06 96.75 28.06 1,741.78
9/6/23 OLAFUR OLAFSSON	380100 100507 350500 100507 350300 100005	22944	1,980.00	28.71 99.00 28.71 1,852.29
9/6/23 KAREN YOUNG	310000 100507 350500 100507 350300 100005	22945	216.67	3.14 10.83 3.14 202.70
			10,606.93	10,606.93