

**Penn Township
Regular Meeting
February 14, 2022**

Rutherford called the meeting to order at 6:30 p.m. Oli and Fitzsimons were absent.

Leach presented the minutes from the prior meeting, as prepared by Fitzsimons. Leach moved to approve the minutes. Sparks seconded and motion passed.

The Treasurer's report was presented by Rutherford. Leach moved to approve the report. Sparks seconded and motion passed.

Leach moved to appoint Beth Pompey as Jason's back up for ambulance board. Sparks seconded and motion passed by unanimous roll call vote. Beth provided an ambulance report.

The refinancing of the water system debt is entering the final stages.

A kick off meeting regarding a non-motorized trail was held at CCRC on February 7th.

The Township has been approached regarding a speed limit on Donnell Lake St. Oli will follow up.

A new marijuana grow facility is being built at the corner of Donnell Lake St. and Paradise Lake St. The initial growing application has been received.

Utility hearing information is available.

Various legislative updates and communication were discussed.

The Fire Department report was provided by Bogue.

McGrew provided a CAUA report.

No County Commissioner report was available.

McGrew provided an assessing report.

Leach provided a zoning report.

The bills were presented for payment. Check numbers 22220-22242 for a total of \$83,845.12 will be disbursed. Sparks moved to approve the bills for payment. Leach seconded and motion passed by unanimous roll call vote (Oli and Fitzsimons were absent).

The meeting was adjourned at 7:05 p.m.

Respectfully Submitted,



Lisa J. Fitzsimons
Penn Township Clerk

**Penn Township
Payroll Journal**
For the Period From Jan 15, 2022 to Mar 30, 2022

*all checks issued
2/14/22*

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date Employee	GL Acct ID	Reference	Debit Amt	Credit Amt
1/27/22 JAMES E. BOGUE	320100 100507 350500 100507 350300 100005	22220	1,666.67 24.17	24.17 83.33 24.17 1,559.17
1/27/22 LISA J. FITZSIMONS	360100 100507 100507 350500 100507 350300 100005	22221	1,666.67 24.17	400.00 24.17 83.33 24.17 1,159.17
1/27/22 ROGER W. LEACH	350100 410100 100507 350500 100507 350300 100005	22222	288.50 200.00 7.08 7.08	7.08 24.43 7.08 456.99
1/27/22 PAUL O. RUTHERFORD	370100 100507 350500 100507 350300 100005	22223	1,666.67 24.17	24.17 83.33 24.17 1,559.17
1/27/22 LEE H. SPARKS	350100 100507 350500 100507 350300 100005	22224	288.50 4.18	4.18 14.43 4.18 269.89
1/27/22 OLI OLAFFSON	380100 100507 350500 100507 350300 100005	22225	1,666.67 24.17	24.17 83.33 24.17 1,559.17
1/27/22 KAREN YOUNG	310000 100507 350500 100507 350300 100005	22226	166.67 2.42	2.42 8.33 2.42 155.92
			7,720.71	7,720.71

Penn Township
Purchase Journal - all checks issued 2/14/22
For the Period From Jan 15, 2022 to Feb 28, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/27/22	322500 FIRE CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	002-0020418-000	SPENCER PUMPER PAYMENT SANTANDER BANK N.A.	50,000.00	50,000.00
1/27/22	320200 FIRE DEPT TRAVEL 100505 ACCOUNTS PAYABLE	0222	TRAVEL JAMES BOGUE	125.00	125.00
1/27/22	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	0222	INTERNET LISA FITZSIMONS	95.40	95.40
1/27/22	350500 BOARD PENSION 100505 ACCOUNTS PAYABLE	0222	PENSION CHARGE JOHN HANCOCK	277.50	277.50
1/27/22	370300 TREASURER-SUPPLIE 100505 ACCOUNTS PAYABLE	0222	INTERNET PAUL RUTHERFORD	95.40	95.40
1/27/22	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	0222	FEB PERMIT RON BELLAIRE	274.55	274.55
1/27/22	380300 SUPERVISOR- ASSESS 100505 ACCOUNTS PAYABLE	0222	ASSESSING MCGREW ASSESSING SERVICES LLC	2,530.00	2,530.00
1/27/22	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	0222	CELL PHONE OLI OLAFSSON	60.00	60.00
1/27/22	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	0222A	SNOW PLOW JAMES BOGUE	100.00	100.00
1/27/22	351100 BOARD- Weed Control 100505 ACCOUNTS PAYABLE	185522	DONNELL ADMING PROGRESSIVE A&E	1,750.00	1,750.00
1/27/22	350700 BOARD AMBULANCE 100505 ACCOUNTS PAYABLE	202-01032022	AMBULANCE CENTRAL CASS COUNTY AMBULANCE	18,100.75	18,100.75
1/27/22	322100 FIRE EQUIPMENT MAI 100505 ACCOUNTS PAYABLE	22484	FIRE SUPP CASS AUTO SUPPLY CO, INC.	145.54	145.54
1/27/22	322300 FIRE MISC 322300	228325/228169	FIRE SUPP FIE SUPP	4.99 34.74	

**Penn Township
Purchase Journal
For the Period From Jan 15, 2022 to Feb 28, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
	FIRE MISC 100505 ACCOUNTS PAYABLE		WB HAYDEN AND SONS		39.73
1/27/22	380700 SUPERVISOR SUPP/P 100505 ACCOUNTS PAYABLE	240420	assessment postage	1,476.25	
			MARANA GROUP		1,476.25
1/27/22	351100 BOARD- Weed Control 100505 ACCOUNTS PAYABLE	7000125	DIAMOND PERMIT	930.00	
			PLM LAKE AND LAND MGMT CORP		930.00
1/27/22	351100 BOARD- Weed Control 100505 ACCOUNTS PAYABLE	700126	DONNELL PERMIT	800.00	
			PLM LAKE AND LAND MGMT CORP		800.00
1/27/22	352300 BOARD - ROAD COMMI 100505 ACCOUNTS PAYABLE	803665	TRASH REMOVAL	300.00	
			CASS ROAD COMMISSION		300.00
1/27/22	380700 SUPERVISOR SUPP/P 100505 ACCOUNTS PAYABLE	EQUAL PP 22-10	PP POSTAGE	25.52	
			CASS COUNTY		25.52
				77,125.64	77,125.64
				77,125.64	77,125.64

February 24, 2022
PENN TOWNSHIP
GENERAL ACCOUNT

Checking Account Balance: January 1, 2022 \$ 494,155.66
Total disbursements for January, 2022 50,760.27
Total revenues for January, 2022 196,436.80

<u>Receipt #</u>	<u>Date</u>	<u>Received from</u>	<u>Amount</u>
4930	1/01	State of Michigan (Revenue Sharing Sales Tax)	26,331.00
4931	1/03	Calvin Township (Fire Contract)	1,000.00
4932	1/05	Penn Township Tax Acct. (1 st Settlement w-21 Tax)	72,472.20
4933	1/14	Adam Dahlgren (Building Permits)	1,243.00
4934	1/14	Ron Bellaire (Electrical Permits)	710.00
4935	1/14	Dobberteen Inspections (Plumbing and Mechanical Permits)	2,304.00
4936	1/14	Calvin Township (Contract)	12,000.00
4937	1/14	True North Law (FOIA Cass County)	214.90
4938	1/14	Cass County (Swampland Tax)	14.99
4939	1/21	Calvin Township (Fire Runs)	7,050.00
4940	1/25	Penn Township Tax Acct. (2 nd Settlement W-21)	72,572.81
4941	1/28	Wagner Family Funerals (Burial Winchester)	100.00
4942	1/28	State of Michigan (Coronavirus Recovery Fund)	302.60
January 31, 2022 Checking GWJones (Interest V#4943 \$121.30)			\$ 639,832.19

Debt Retirement Accounts (\$59.00 Membership each account)

Vandalia Sewer \$ 34,630.18
Vandalia Water \$ 81,481.08
Penn Water \$ 282,362.62

Paul Rutherford


Penn Township Treasurer