

Penn Township  
Regular Meeting  
May 9, 2022

Oli called the meeting to order at 6:35 p.m. All present.

Leach presented the minutes from the prior meeting, as prepared by Fitzsimons. Leach moved to approve the minutes. Sparks seconded and motion passed.

The Treasurer's report was presented by Rutherford. Leach moved to approve the report. Sparks seconded and motion passed.

The Board remembered Nick Nicolini.

MEC wants to build a water tower. Penn Township will have no financial obligation for this tower. Kevin Anderson is reviewing financing. Oli reviewed the 425 agreement details.

A Planning Commission meeting was held on May 2<sup>nd</sup> to address a conditional use permit requested by Israel Yoder. The permit was recommended for approval. Leach moved to approve the permit. Fitzsimons seconded and motion passed.

Oli moved to appoint Konrad Allison for the Planning Commission. Leach seconded and motion passed.

The proposed road projects are Geneva St., Decatur Road (south of M-60) and parts of Penn Road. Decatur total cost before CCRC sharing is \$49,497.73. Estimates for the other projects will be requested. Fitzsimons to approve the Decatur contract. Leach seconded and motion passed by unanimous roll call vote.

Another meeting regarding a non-motorized trail from Cassopolis to Lawless will be held on May 15<sup>th</sup>. This project has grant funding potential. Brian McKenzie has given tentative approval for use of his old railroad bed property. Tom Boynton will discuss with his family for their approval.

Brian McKenzie wants to explore a conditional use permit of a 10-acre parcel near Diamond Lake for a barn only subdivision.

The ARPA report was submitted.

13 licenses have been requested for Common Citizen on White Temple.

Prairie Grove Cemetery questions should be directed to Richard Dussel.

Utility hearing information is available.

Various legislative updates and communication were discussed.

The Fire Department report was provided by Bogue. They were awarded a \$7,500 grant from Enbridge.

McGrew provided a CAUA report.

No County Commissioner report was available.

No ambulance report was available.

McGrew provided an assessing report.

Leach provided a zoning report. Leach has contacted Mr. Sampson again regarding the junk on the property. Oli proposes that we give him 45 days before we go into an enforcement action. We will clean the property and bill them on the tax bill. Oli will notify Sampson by mail. Paul moved to take this action. Oli seconded and motion passed.

The bills were presented for payment. Check numbers 22316-22346 for a total of \$35,533.37 will be disbursed. Sparks moved to approve the bills for payment. Leach seconded and motion passed by unanimous roll call vote.

The meeting was adjourned at 8:15 p.m.

Respectfully Submitted,



Lisa J. Fitzsimons  
Penn Township Clerk

**Penn Township  
Purchase Journal  
For the Period From May 1, 2022 to May 31, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
5/9/22	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	042422	MECH INSPECT  DOBBERTEEN INSPECTIONS, INC.	1,199.35	1,199.35
5/9/22	322100 FIRE EQUIPMENT MAI 100505 ACCOUNTS PAYABLE	0522	APRIL SUPP  CASS AUTO SUPPLY CO, INC.	79.68	79.68
5/9/22	310700 HALL ELECT/STREET L 321500 FIRE ELECTRIC 100505 ACCOUNTS PAYABLE	0522	SEWER  SEWER  CAUA	500.00  700.00	1,200.00
5/9/22	320200 FIRE DEPT TRAVEL 100505 ACCOUNTS PAYABLE	0522	TRAVEL  JAMES BOGUE	125.00	125.00
5/9/22	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	0522	INTERNET  LISA FITZSIMONS	95.40	95.40
5/9/22	310700 HALL ELECT/STREET L 321500 FIRE ELECTRIC 100505 ACCOUNTS PAYABLE	0522	HALL  FIRE  AEP	750.00  750.00	1,500.00
5/9/22	380700 SUPERVISOR SUPP/P 100505 ACCOUNTS PAYABLE	0522	INTERNET  PAUL RUTHERFORD	95.40	95.40
5/9/22	322300 FIRE MISC 320500 FIRE-OFFICE SUPPLIE 322100 FIRE EQUIPMENT MAI 100505 ACCOUNTS PAYABLE	0522	FIRE MISC  FIRE OFFICE  FIRE SUPP  PENN TOWNSHIP FIRE DEPART	58.91  42.93  355.15	456.99
5/9/22	310900 HALL FUEL OIL 310900 HALL FUEL OIL 100505 ACCOUNTS PAYABLE	0522	GAS  NATURAL GAS  SEMCO ENERGY	300.00  1,200.00	1,500.00
5/9/22	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	0522	ELECT INSPECT  RON BELLAIRE	2,310.30	2,310.30
5/9/22	310500 HALL TELEPHONE 100505	0522	TELEPHONE  FRONTIER	400.00	400.00

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	ACCOUNTS PAYABLE				
5/9/22	320900 FIRE COMMUNICATION 100505 ACCOUNTS PAYABLE	0522	FIRE INTERNET  COMCAST	400.00	400.00
5/9/22	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	0522	CELL PHONES  VERIZON WIRELESS	323.83	323.83
5/9/22	380300 SUPERVISOR- ASSESS 100505 ACCOUNTS PAYABLE	0522	ASSESSING  MCGREW ASSESSING SERVICES LLC	2,600.00	2,600.00
5/9/22	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	0522	PHONE  OLI OLAFSSON	60.00	60.00
5/9/22	340100 BLDG INSPECT WAGE 340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	0522	BLDG INSPECT  OFFICE HOURS  ADAM DAHLGREN	8,992.15  140.00	9,132.15
5/9/22	380700 SUPERVISOR SUPP/P 100505 ACCOUNTS PAYABLE	0522A	OFFCIE SUPP  OLI OLAFSSON	27.01	27.01
5/9/22	380300 SUPERVISOR- ASSESS 100505 ACCOUNTS PAYABLE	140792	SERVICE CONTRACT  BS&A SOFTWARE	890.00	890.00
5/9/22	390500 PLAN COMM- PRINT/P 100505 ACCOUNTS PAYABLE	1432384	PLANNING HEARING  LEADER PUBLICATIONS	35.00	35.00
5/9/22	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	150553571	PEST CONTROL  ROSE PEST SOLUTIONS	45.00	45.00
5/9/22	351100 BOARD- Weed Control 100505 ACCOUNTS PAYABLE	187219	DIAMOND ADMIN  PROGRESSIVE A&E	4,340.00	4,340.00
5/9/22	321900 FIRE BLDG MAINT/REP 400100 CEMETERY CONTRAC 100505 ACCOUNTS PAYABLE	20638	HALL MOWING  CEM MOWING  KLIPPERS LAWN CARE SERVIC	402.00  284.40	686.40
5/9/22	322100 FIRE EQUIPMENT MAI	229467	FIRE SUPP	125.96	

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	100505 ACCOUNTS PAYABLE		WB HAYDEN AND SONS		125.96
5/9/22	370300 TREASURER-SUPPLIE	34078	ENVELOPES	145.59	
	100505 ACCOUNTS PAYABLE		PREFERRED PRINTING		145.59
5/9/22	321900 FIRE BLDG MAINT/REP	4113930834	APRIL MAT SERVICE	52.63	
	321900 FIRE BLDG MAINT/REP		MARCH MAT SERVICE	52.63	
	100505 ACCOUNTS PAYABLE		CINTAS		105.26
				<b>27,878.32</b>	<b>27,878.32</b>
				<b>27,878.32</b>	<b>27,878.32</b>

**Penn Township  
Payroll Journal**

**For the Period From May 1, 2022 to May 31, 2022**

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date Employee	GL Acct ID	Reference	Debit Amt	Credit Amt
5/9/22 JAMES E. BOGUE	320100 100507 350500 100507 350300 100005	22316	1,866.67    27.07	27.07 93.33 27.07  1,746.27
5/9/22 LISA J. FITZSIMONS	360100 100507 100507 350500 100507 350300 100005	22317	1,866.67    27.07	300.00 27.07 93.33 27.07  1,446.27
5/9/22 ROGER W. LEACH	350100 410100 100507 350500 100507 350300 100005	22318	323.08 224.00   7.93	7.93 27.35 7.93  511.80
5/9/22 PAUL O. RUTHERFORD	370100 100507 350500 100507 350300 100005	22319	1,866.67    27.07	27.07 93.33 27.07  1,746.27
5/9/22 LEE H. SPARKS	350100 100507 350500 100507 350300 100005	22320	323.08    4.68	4.68 16.15 4.68  302.25
5/9/22 OLI OLAFSSON	380100 100507 350500 100507 350300 100005	22321	1,866.67    27.07	27.07 93.33 27.07  1,746.27
5/9/22 KAREN YOUNG	310000 100507 350500 100507 350300 100005	22322	166.67    2.42	2.42 8.33 2.42  155.92
			<b>8,626.82</b>	<b>8,626.82</b>

MAY 9, 2022  
PENN TOWNSHIP  
GENERAL ACCOUNT

General Checking Account balance: April 1, 2022	\$796,195.82
Total disbursements for April, 2022	45,589.52
Total revenues for April, 2022	27,593.82

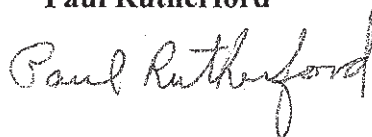
<u>Receipt #</u>	<u>Date</u>	<u>Received from</u>	<u>Amount</u>
4961	4/11	Karen Young (One Hall Rental)	50.00
4962	4/11	Adam Dahlgren (Building Permits)	6,891.00
4963	4/11	Ron Bellaire (Electrical Permits)	430.00
4964	4/11	Dobberteen Inspections (Mechanical & Plumbing Permits)	1,130.00
4965	4/11	C A U A (Hydrant Flushing)	1,480.00
4966	4/11	Axon Properties LLC (Marijuana Permit)	5,000.00
4967	4/13	Israel Yoder (Conditional Use Permit)	500.00
4968	4/18	Penn Twp. Tax Acct. (Delinquent 2021 Personals & Penalty)	6,948.33
4969	4/20	Vianca Castro (Marijuana Permit)	5,000.00

April 30, 2022 Checking Balance(Interest V#4970 \$ 164.49)      \$ 778,200.12

**Debt Retirement Accounts(\$ 59.00 Membership each account)**

Vandalia Sewer	\$ 44,720.12
Vandalia Water	\$ 69,202.65
Penn Water	\$ 388,564.30

Paul Rutherford



Penn Township Treasurer