

**Penn Township
Regular Meeting
September 12, 2022**

Oli called the meeting to order at 6:40 p.m. All board members were present.

Leach presented the minutes from the prior meeting, as prepared by Fitzsimons. Leach moved to approve the minutes. Sparks seconded and motion passed.

The Treasurer's report was presented by Rutherford. Leach moved to approve the report. Sparks seconded and motion passed.

The Board remembered Linda Green.

Don Paulsen reported that the vacuum at the hall is broken. Leach moved to approve \$200 for a new vacuum. Oli seconded and motion passed by unanimous roll call vote.

Three marijuana growers have been contacted regarding delinquent license payments.

One new license for marijuana transport has been approved.

The pickleball fence is complete. The tennis court should be complete in the next few weeks. The concrete for the pavilion will be completed this week.

Oli moved to approve the fire contract with Calvin Township at the same terms as last year. Leach seconded and motion passed.

A new business manufacturing semi-conductor components is interested in land in the MEC Smart Park. They would require 2.3 million gallons of water annually.

Fitzsimons moved to set the public hearing for the delinquent utility hearing for October 10th at 7:00 p.m. Oli seconded and motion passed.

Oli moved to purchase land for the Fire Dept. expansion from Bill Vaughn for \$5,000.00. Leach seconded and motion passed by unanimous roll call vote.

Paul Rutherford removed the tree debris from Township property.

Colony Bay Condos want to connect to our water system. We are working on a plan to connect them to the system. Oli is working on the legal aspect. There will be a meeting with homeowners to determine the best path for connection (individually or as a group).

A homeowner at Diamond Harbor wants to combine assessments for the home and dock. We don't think this is allowed by state law. We have asked the homeowner's attorney to cite the law that he believes would allow this type of combination.

Oli will call The Road Commission regarding road markings. We want to approve the lines where the bike path lies. Leach will talk to the Diamond Lake bike path committee regarding signage.

Fitzsimons moved to approve the sewer rate increase resolution. Leach seconded and motion passed.

Utility hearing information is available.

Various legislative updates and communication were discussed.

The Board remembered 9/11/01.

The Fire Department report was provided by Bogue.

McGrew provided a CAUA report.

No County Commissioner report was available.

No Ambulance report was available.

McGrew provided an assessing report. McGrews will attend a marijuana property assessing class. They are also preparing for an AMAR audit.

Leach provided a zoning report. We are going to give Mr. Sampson one more month before we will take action to get it cleaned up and assess the cost.

Election Commission will meet on October 10, 2022 at 6:15 p.m.

The bills were presented for payment. Check numbers 22465-22498 for a total of \$87,117.99 will be disbursed. Leach moved to approve the bills for payment. Sparks seconded and motion passed by unanimous roll call vote.

The meeting was adjourned at 8:04 p.m.

Respectfully Submitted,



Lisa J. Fitzsimons
Penn Township Clerk

**Penn Township
Purchase Journal
For the Period From Sep 1, 2022 to Sep 30, 2022**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
9/12/22	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	082522	MECH PLUMB INSPECT DOBBERTEEN INSPECTIONS, INC.	2,234.65	2,234.65
9/12/22	311300 HALL CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	0922	CONCRETE DEPOSIT GENE DEUBNER	5,000.00	5,000.00
9/12/22	320200 FIRE DEPT TRAVEL 100505 ACCOUNTS PAYABLE	0922	TRAVEL JAMES BOGUE	125.00	125.00
9/12/22	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	0922	INTERNET LISA FITZSIMONS	95.40	95.40
9/12/22	370300 TREASURER-SUPPLIE 100505 ACCOUNTS PAYABLE	0922	INTERNET PAUL RUTHERFORD	95.40	95.40
9/12/22	322300 FIRE MISC 322100 FIRE EQUIPMENT MAI 322500 FIRE CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	0922	FIRE MISC SCBA TEST TOOL HOLDERS PENN TOWNSHIP FIRE DEPART	221.32 58.62 375.21	655.15
9/12/22	320500 FIRE-OFFICE SUPPLIE 100505 ACCOUNTS PAYABLE	0922	FIRE PUB FIRE ENGINEERING	34.95	34.95
9/12/22	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	0922	ELECT INSPECT RON BELLAIRE	1,389.75	1,389.75
9/12/22	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	0922	TELEPHONE FRONTIER	133.31	133.31
9/12/22	320900 FIRE COMMUNICATION 100505 ACCOUNTS PAYABLE	0922	FIRE INTERNET AC ENDING 8473 COMCAST	400.00	400.00
9/12/22	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	0922	TELEPHONE VERIZON WIRELESS	334.73	334.73
9/12/22	380300 SUPERVISOR- ASSESS 100505 ACCOUNTS PAYABLE	0922	ASSESSING MCGREW ASSESSING SERVICES LLC	2,600.00	2,600.00

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9/12/22	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	0922	PHONE OLI OLAFSSON	60.00	60.00
9/12/22	340100 BLDG INSPECT WAGE 340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	0922	BLDG INSPECT OFFICE ADAM DAHLGREN	8,817.05 140.00	8,957.05
9/12/22	322500 FIRE CAPITAL OUTLAY 100505 ACCOUNTS PAYABLE	0922	LAND PURCHASE BILL VAUGHN	5,000.00	5,000.00
9/12/22	311500 HALL MISC. 360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	0922A	HALL SUPP OFFICE LISA FITZSIMONS	18.43 29.68	48.11
9/12/22	370300 TREASURER-SUPPLIE 100505 ACCOUNTS PAYABLE	0922B	CHECKS LISA FITZSIMONS	271.65	271.65
9/12/22	351300 BOARD INSURANCE/B 100505 ACCOUNTS PAYABLE	1000299584	WC PREMIUM ACCIDENT FUND INS COMPANY OF AMERICA	5,301.00	5,301.00
9/12/22	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	197105	CONTRACT US BUSINESS SYSTEMS	111.55	111.55
9/12/22	400100 CEMETERY CONTRAC 321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	20803	MOW MOW KLIPPERS LAWN CARE SERVIC	1,936.00 280.50	2,216.50
9/12/22	350700 BOARD AMBULANCE 100505 ACCOUNTS PAYABLE	217	AMBULANCE CENTRAL CASS COUNTY AMBULANCE	18,100.75	18,100.75
9/12/22	360900 CLERK- ELECTIONS 100505 ACCOUNTS PAYABLE	22-3915	AUG ELECTION CODING MC & E/ELECTION SOURCE	900.00	900.00
9/12/22	311500 HALL MISC. 322100 FIRE EQUIPMENT MAI 100505 ACCOUNTS PAYABLE	230811/231003	HALL SUPP FIRE SUPP WB HAYDEN AND SONS	48.26 69.09	117.35

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9/12/22	351300 BOARD INSURANCE/B 100505 ACCOUNTS PAYABLE	46241	INS BEREBDS HENDRICKS STUIT	17,686.00	17,686.00
9/12/22	351100 BOARD- Weed Control 100505 ACCOUNTS PAYABLE	7000463	DONNELL WEED PLM LAKE AND LAND MGMT CORP	462.50	462.50
9/12/22	320900 FIRE COMMUNICATION 100505 ACCOUNTS PAYABLE	7384800	CONNECT FEE 7384800 MIDWEST ENERGY COOP	500.00	500.00
9/12/22	320700 FIRE-OPERATING (GAS 100505 ACCOUNTS PAYABLE	9807	FIRE FUEL SERVICE OIL CO.	55.33	55.33
9/12/22	200400 TAXES INCL DELINQUE 100505 ACCOUNTS PAYABLE	TREAS- CHGBAC	CHARGEBACKS CASS COUNTY	224.71	224.71
9/22/22	350500 BOARD PENSION 100505 ACCOUNTS PAYABLE	0922	3rd qtr pension JOHN HANCOCK	6,302.10	6,302.10
				79,412.94	79,412.94

**Penn Township
General Ledger
For the Period From Sep 1, 2022 to Sep 30, 2022**

Filter Criteria includes: Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
TREASURER-SUPPLI	9/12/22	0922	PJ	PAUL RUTHERFO	95.40		
	9/12/22	0922B	PJ	LISA FITZSIMONS	271.65		
				Current Period Cha	367.05		367.05
	9/30/22			Ending Balance			1,138.24
380100	9/1/22			Beginning Balance			9,333.35
SUPERVISOR WAGE	9/12/22	22470	PRJ	OLI OLAFSSON	1,866.67		
				Current Period Cha	1,866.67		1,866.67
	9/30/22			Ending Balance			11,200.02
380300	9/1/22			Beginning Balance			15,110.00
SUPERVISOR- ASSE	9/12/22	0922	PJ	MCGREW ASSES	2,600.00		
				Current Period Cha	2,600.00		2,600.00
	9/30/22			Ending Balance			17,710.00
380700	9/1/22			Beginning Balance			1,172.01
SUPERVISOR SUPP/	9/30/22			Ending Balance			1,172.01
380900	9/1/22			Beginning Balance			8,467.16
SUPERVISOR TAX R	9/30/22			Ending Balance			8,467.16
390500	9/1/22			Beginning Balance			70.00
PLAN COMM- PRINT/	9/30/22			Ending Balance			70.00
400100	9/1/22			Beginning Balance			3,769.20
CEMETERY CONTRA	9/12/22	20803	PJ	KLIPPERS LAWN	1,936.00		
				Current Period Cha	1,936.00		1,936.00
	9/30/22			Ending Balance			5,705.20
410100	9/1/22			Beginning Balance			1,120.00
ZONING WAGES	9/12/22	22467	PRJ	ROGER W. LEAC	224.00		
				Current Period Cha	224.00		224.00
	9/30/22			Ending Balance			1,344.00

SEPTEMBER 12, 2022
PENN TOWNSHIP
GENERAL ACCOUNT

General Checking Account balance: August 1, 2022	\$ 633,964.78
Total disbursements for August, 2022	58,923.60
Total revenues for August, 2022	123,425.61

<u>Receipt #</u>	<u>Date</u>	<u>Received from</u>	<u>Amount</u>
5004	8/02	Comcast (Franchise Fee)	5,243.88
5005	8/08	Karen Young (One Hall Rental)	50.00
5006	8/08	Adam Dahlgren (Building Permits)	7,155.00
5007	8/08	Ron Bellaire (Electrical Permits)	799.00
5008	8/08	Dobberteen Inspections (Plumbing & Mechanical Permits)	535.00
5009	8/8	Common Citizen (Marijuana Permits Balance)	4,000.00
5010	8/13	21319 Kelsey LLC (Marijuana Permits)	105,500.00

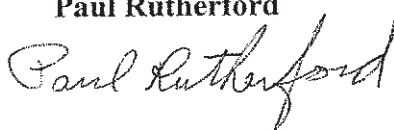
Aug 31, 2022 G W Jones (Interest V#5011 \$142.73)

General Checking Total: \$ 698,466.79

Debt Retirement Accounts Balance Plus \$59.50 Membership

Vandalia Sewer	\$ 45,244.30
Vandalia Water	\$ 75,586.60
Penn Water	\$ 422,459.41

Paul Rutherford



Penn Township Treasurer