

**Penn Township
Regular Meeting
January 10, 2022**

Oli called the meeting to order at 6:30 p.m. Rutherford was absent.

Leach presented the minutes from the prior meeting, as prepared by Fitzsimons. Leach moved to approve the minutes. Sparks seconded and motion passed.

The Treasurer's report was presented by Leach. Leach moved to approve the report. Sparks seconded and motion passed.

The board remembered James Foley.

The refinancing of the water system debt is entering the final stages. Fitzsimons, Oli and Rutherford recently attended a due diligence call regarding the debt refunding. We expect to receive significant savings. The refunding is expected to close in February.

Bill Schuld has inquired regarding sewer connections to parcels on the north side of Donnell Lake for a spec home. Oli has discussed sewer service with Kevin. Kevin suggested that we extend the system and require connection by the existing property owners. CAUA could pay for engineering fees in order to determine a plan. Deneau has two proposed options for this extension. Bill is seeking additional estimates for sewer construction.

The cell tower construction has not begun and we don't have any idea when this will happen. The lessee did record the intended lease with the County. Oli has sent a letter requesting clarification of the lease.

The White Temple road landfill was discussed. It is owned by an authority of 6 municipalities including Penn Township. No hunting leases will be allowed due to liability and tax exempt issues. There are also potential environmental concerns. The authority is defunct. The property will be inspected. We will explore getting clean title to the property.

A marijuana processing plant is being proposed for the former Bullseye Market building. Common Citizen, a marijuana operation out of Marshall, is pursuing this option for that building.

Cass Road Commission has asked Penn Township to help find solutions for repeated destruction of railroad crossing equipment at Hoffman Road. The County may be required to close the road if this continues.

Penn Township is seeking to hire an Election Coordinator for 2022 elections.

Utility hearing information is available.

Various legislative updates and communication were discussed.

The Fire Department report was provided by Bogue.

No CAUA report was available.

No ambulance report was available.

No County Commissioner report was available.

Leach provided an assessing report on behalf of McGrew.

Leach provided a zoning report. We could consider a zoning change to address unlicensed vehicles.

The bills were presented for payment. Check numbers 22175-22219 for a total of \$50,760.27 will be disbursed. Sparks moved to approve the bills for payment. Leach seconded and motion passed by unanimous roll call vote (Rutherford absent).

The meeting was adjourned at 7:30 p.m.

Respectfully Submitted,



Lisa J. Fitzsimons
Penn Township Clerk

**Penn Township
Purchase Journal**

For the Period From Jan 1, 2022 to Jan 26, 2022

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by Date. Report is printed in Detail Format.

Date	Account ID Account Description	Invoice/CM #	Line Description	Debit Amount	Credit Amount
1/9/22	100507 FICA AND MEDICARE P 100505 ACCOUNTS PAYABLE	0122	4TH QTR 941 2021 UNITED STATES TREASURY	2,762.10	2,762.10
1/9/22	320200 FIRE DEPT TRAVEL 100505 ACCOUNTS PAYABLE	0122	TRAVEL JAMES BOGUE	125.00	125.00
1/9/22	360500 CLERK SUPPLIES/POS 100505 ACCOUNTS PAYABLE	0122	internet LISA FITZSIMONS	95.40	95.40
1/9/22	310700 HALL ELECT/STREET L 100505 ACCOUNTS PAYABLE	0122	ELECTRIC AEP	150.00	150.00
1/9/22	370300 TREASURER-SUPPLIE 100505 ACCOUNTS PAYABLE	0122	internet PAUL RUTHERFORD	95.40	95.40
1/9/22	320500 FIRE-OFFICE SUPPLIE 322500 FIRE CAPITAL OUTLAY 321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	0122	OFFICE SUPP SAFETY VESTS BLDG SUPPLY PENN TOWNSHIP FIRE DEPART	134.27 107.52 76.80	318.59
1/9/22	322300 FIRE MISC 100505 ACCOUNTS PAYABLE	0122	MEMBERSHIP ADDON SAM'A CLUB	40.00	40.00
1/9/22	310900 HALL FUEL OIL 321700 FIRE FUEL OIL 100505 ACCOUNTS PAYABLE	0122	NATURAL GAS NATURAL GAS SEMCO ENERGY	200.00 800.00	1,000.00
1/9/22	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	0122	ELECT PERMITS RON BELLAIRE	603.50	603.50
1/9/22	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	0122	TELEPHONE FRONTIER	300.00	300.00
1/9/22	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	0122	JAN/FEB PHONE VERIZON WIRELESS	980.26	980.26
1/9/22	380300 SUPERVISOR- ASSESS	0122	ASSESSING	2,530.00	

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	100505 ACCOUNTS PAYABLE		MCGREW ASSESSING SERVICES LLC		2,530.00
1/9/22	310500 HALL TELEPHONE 100505 ACCOUNTS PAYABLE	0122	PHONE OLI OLAFSSON	60.00	60.00
1/9/22	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	0122	BLDG INSPECT ADAM DAHLGREN	1,231.55	1,231.55
1/9/22	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	0122A	SNOW PLOW JAMES BOGUE	50.00	50.00
1/9/22	322300 FIRE MISC 100505 ACCOUNTS PAYABLE	0122A	HYDRANT FLUSHING PENN TOWNSHIP FIRE DEPART	1,480.00	1,480.00
1/9/22	340100 BLDG INSPECT WAGE 100505 ACCOUNTS PAYABLE	123121	PLUMB INSPECT DOBBERTEEN INSPECTIONS, INC.	1,958.40	1,958.40
1/9/22	321900 FIRE BLDG MAINT/REP 321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	150545091	PEST FEB PEST ROSE PEST SOLUTIONS	41.00 41.00	82.00
1/9/22	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	16068	ALARM HAAS SYSTEMS	96.00	96.00
1/9/22	322100 FIRE EQUIPMENT MAI 100505 ACCOUNTS PAYABLE	1998	DEFIB PADS PRO SAFETY INNOCATIONS LLC	134.54	134.54
1/9/22	310700 HALL ELECT/STREET L 100505 ACCOUNTS PAYABLE	1VVPO53 0122	SEWER CAUA	150.00	150.00
1/9/22	322300 FIRE MISC 100505 ACCOUNTS PAYABLE	228031	FIRE SUPP WB HAYDEN AND SONS	17.97	17.97
1/9/22	321900 FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE	3078678	FIRE TRASH MICHIANA RECYCLING	200.00	200.00
1/9/22	321900 FIRE BLDG MAINT/REP 321900	4105740696	MAT SERVICE FEB MAT SERVICE	52.63 52.63	

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	FIRE BLDG MAINT/REP 100505 ACCOUNTS PAYABLE		CINTAS		105.26
				<u>14,565.97</u>	<u>14,565.97</u>

**Penn Township
Payroll Journal
For the Period From Jan 1, 2022 to Jan 26, 2022**

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Date Employee	GL Acct ID	Reference	Debit Amt	Credit Amt
1/9/22 JAMES E. BOGUE	320100	22175	1,666.67	
	100507			24.17
	100507			24.17
	350300			24.17
	100005			1,642.50
1/9/22 JEROMY J. BOGUE	320300	22176	1,472.90	
	100507			21.36
	350500			19.15
	100507			21.36
	350300			21.36
100005	1,432.39			
1/9/22 MICHAEL C. BRADLEY	320300	22177	2,624.44	
	100507			38.05
	350500			34.12
	100507			38.05
	350300			38.05
100005	2,552.27			
1/9/22 KEITH D. CARTER	320300	22178	4,217.85	
	100507			61.16
	350500			54.83
	100507			61.16
	350300			61.16
100005	4,101.86			
1/9/22 FLOYD E. DEUBNER	320300	22179	361.53	
	100507			5.24
	350500			4.70
	100507			5.24
	350300			5.24
100005	351.59			
1/9/22 LISA J. FITZSIMONS	360100	22180	1,666.67	
	100507			300.00
	100507			24.17
	100507			24.17
	350300			24.17
100005	1,342.50			
1/9/22 WOLFGANG R. GLESS	320300	22181	2,289.69	
	100507			33.20
	350500			29.77
	100507			33.20
	350300			33.20
100005	2,226.72			
1/9/22 JASON HAYDEN	320300	22182	2,477.15	
	100507			35.92
	350500			32.20
	100507			35.92
	350300			35.92
100005	2,409.03			
1/9/22 JOSHUA K. KRAGER	320300	22183	937.30	
	100507			13.59
	350500			12.18
	100507			13.59
	350300			13.59
100005	911.53			
1/9/22	350100	22184	288.50	

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ROGER W. LEACH	410100		200.00	
	100507			7.08
	100507			7.08
	350300		7.08	
	100005			481.42
1/9/22 EDWARD D. PAULSEN	320300	22185	589.16	
	100507			8.54
	350500			7.66
	100507			8.54
	350300		8.54	
	100005			572.96
1/9/22 JASON A. POMPEY	320300	22186	1,392.56	
	100507			20.19
	350500			18.10
	100507			20.19
	350300		20.19	
	100005			1,354.27
1/9/22 ERIC S. RUTH	320300	22187	1,205.10	
	100507			17.47
	350500			15.67
	100507			17.47
	350300		17.47	
	100005			1,171.96
1/9/22 PAUL O. RUTHERFORD	370100	22188	1,666.67	
	100507			24.17
	100507			24.17
	350300		24.17	
	100005			1,642.50
1/9/22 LEE H. SPARKS	350100	22189	288.50	
	100507			4.18
	100507			4.18
	350300		4.18	
	100005			284.32
1/9/22 SCOTT J. WELLMAN	320300	22190	2,396.81	
	100507			34.75
	350500			31.16
	100507			34.75
	350300		34.75	
	100005			2,330.90
1/9/22 CHRIS BERGEN	320300	22191	3,829.54	
	100507			55.53
	350500			49.78
	100507			55.53
	350300		55.53	
	100005			3,724.23
1/9/22 LJ BROWN	320300	22192	1,754.09	
	100507			25.43
	350500			22.80
	100507			25.43
	350300		25.43	
	100005			1,705.86
1/9/22 SCOTT CHRIS	320300	22193	1,780.87	
	100507			25.82
	350500			23.15

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	100507			25.82
	350300		25.82	
	100005			1,731.90
1/9/22 LAMAR GILLAM	320300	22194	709.67	
	100507			10.29
	350500			9.23
	100507			10.29
	350300		10.29	
	100005			690.15
1/9/22 JOSHUA DEUBNER	320300	22195	1,861.21	
	100507			26.99
	350500			24.20
	100507			26.99
	350300		26.99	
	100005			1,810.02
1/9/22 OLI OLAFSSON	380100	22196	1,666.67	
	100507			24.17
	350500			83.33
	100507			24.17
	350300		24.17	
	100005			1,559.17
1/9/22 KAREN YOUNG	310000	22197	166.67	
	100507			2.42
	100507			2.42
	350300		2.42	
	100005			164.25
			38,054.11	38,054.11
			38,054.11	38,054.11

January 10, 2022
PENN TOWNSHIP
GENERAL ACCOUNT

Checking Account balance: December 1, 2021	\$ 512,450.57
Total disbursements for December, 2021	25,920.32
Total revenues for December, 2021	7,625.41

<u>Receipt #</u>	<u>Date</u>	<u>Received from</u>	<u>Amount</u>
4924	12/13	Karen Young (One Hall Rental)	50.00
4925	12/13	Adam Dahlgren (Building Permits)	1,534.00
4926	12/13	Ron Bellaire (Electrical Permits)	2,600.00
4927	12/13	Dobberteen Inspections (Plumbing & Mechanical Permits)	2,813.00
4928	12/14	Accident Fund (Dividend)	520.80

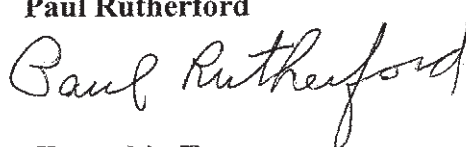
December 31, 2021 Checking (Interest V#4929 \$107.61) \$ 13,098.15

General Checking Total: \$494,155.66

Debt Retirement Accounts plus (\$58.75 Membership each Account)

Vandalia Sewer	\$ 46,487.70
Vandalia Water	\$ 73,401.37
Penn Water	\$ 174,420.46

Paul Rutherford



Penn Township Treasurer